

Administration & Resources

The documents listed on this page are samples designed to aid the new chapters in completing some of the required paperwork.

Administration:

Chapter Checklist (PDF)

Please complete the Chapter Checklist before creating any of the following documents. Certain documents only apply to a specific fiscal structure. The check list will illustrate which forms you will need to complete for each fiscal structure.

Chapter By-Laws (Sample)

Affiliate Organization Agreement (Sample)

Fiscal Sponsorship Agreement (Sample)

Licensing Agreement (Sample)

Public Relations & Marketing Resources:

Logo Document

NOMAS Letterhead

NOMAS Brochure

Website Information- Chapter Pages

Press Release (Sample)

Public Service Announcement (Sample)

Fundraising Resources:

In-kind Donations (Sample letter)

Volunteer Management Resources:

Volunteer Training Manual (Sample)

Volunteer Liability Waiver (Sample)